

**Regular Meeting of the Council for the R.M. of Big Arm, No. 251 held on Monday, January 20, 2020 in Council chambers in the municipal office in Imperial, SK commencing at 9:00 a.m.**

**Present:** Reeve Sheldon Vance, Councillors Scott McDade, Jeff Nelson, Larry Waldow, and CAO Yvonne (Bonny) Goodsmann

**Division 1 is Vacant**

**Absent:** Trevor Lewis and Kevin Rae  
**Attend:** Gary Mooney & Corrie McLane- Maintenance  
Justin Scott – Ecolock- 10 am  
Dan Arndt – Titan – 10:30 am

- 01/2020 Meeting:** Sheldon Vance: That as a quorum is present the meeting is called to order.  
**CARRIED UNANIMOUSLY**
- 02/2020 Agenda:** Scott McDade: That the agenda be accepted as amended by adding:  
New Business: 26. NW 14-27-25 W2 **CARRIED UNANIMOUSLY**
- No Statements of Conflict with the Agenda Items were expressed at this time.**
- 03/2020 Minutes:** Jeff Nelson: That the minutes from the regular meeting held on December 9, 2019 be accepted as presented. **CARRIED UNANIMOUSLY**
- 04/2020 Maint:** Scott McDade: That the Maintenance report be accepted as presented and be filed. **CARRIED UNANIMOUSLY**
- 05/2020 Grader:** Scott McDade: That Council authorizes foreman Gary Mooney to arrange the 10,000-hour inspection on the 770G Grader with same to be done by Brandt Tractor. **CARRIED UNANIMOUSLY**
- 06/2020 Wood:** Jeff Nelson: That Council affirms Resolution 114/2019 to hire Wood Infrastructure to act as engineer on the Grid 747 Project. **CARRIED UNANIMOUSLY**
- 07/2020 ClayCap:** Larry Waldow: That Council authorizes requests for quotes to be sent to the following contractors to perform clay capping on 747 Grid per approved documentation approved by Council as expressed by the Reeve:  
1) Rioch and Sons Ltd  
2) Melron Services Ltd  
3) Jason Boyd/Boyd Construction **CARRIED UNANIMOUSLY**
- 08/2020 Bathroom:** Scott McDade: That Council authorizes Maintenance staff to perform renovations to shop washroom. Further, to purchase new fixtures and a small hot water heater for same. **CARRIED UNANIMOUSLY**
- 09/2020 Washer:** Larry Waldow: That Maintenance Staff to investigate prices of a portable hot water pressure washer. **CARRIED UNANIMOUSLY**

- 10/2020 Culvert:** Larry Waldow: That Council authorizes Administration to request a Permit renewal for Culvert located at NE 10-27-25-W2, Permit # 2019-SOWE-078-RC3.  
**CARRIED UNANIMOUSLY**
- 11/2020 Radios:** Scott McDade: That Council authorizes the installation of two-way radios in the old JD Tractor.  
**CARRIED UNANIMOUSLY**
- Justin Scott from Ecolock attended the meeting at 10:00 am.  
Made a presentation on the previously taken Ecolock 555 samples.  
Justin Scott left the meeting at 10:25 am.**
- Dan Arndt from Titan attended the meeting at 10:30 am.  
Gave information on Titan Environmental.  
Dan left the meeting at 11:15 am.  
Gary Mooney and Corrie McLane left the meeting at 11:15 am.**
- 12/2020 Mail:** Jeff Nelson: That correspondence be acknowledged as received and accepted as presented and be filed.  
a) Grasslander Services Flyer  
b) PHO Newsletter  
c) RCMP third quarter occurrences  
d) SaskTip Membership  
e) HBRA 2020 Membership  
**CARRIED UNANIMOUSLY**
- 13/2020 F/S:** Scott McDade: That the Financial Statements, the list of accounts paid and employee payroll register for the month of December 2019 be accepted as presented and are attached to and form part of these minutes.  
**CARRIED UNANIMOUSLY**
- 14/2020 A/Payable:** Larry Waldow: That the list of accounts payable and employee payroll register for the month of January 2020 be accepted as presented and are attached to and form part of these minutes.  
**CARRIED UNANIMOUSLY**
- 15/2020 Tractor:** Scott McDade: That Reeve Sheldon Vance be authorized to sign 2015 John Deere 6150R Purchase Agreement for the price of \$165,585.00 with Cervus Equipment.  
**CARRIED UNANIMOUSLY**
- 16/2020 F/S:** Scott McDade: That the Unaudited 2019 Financial Statement be accepted as presented by the CAO.  
**CARRIED UNANIMOUSLY**
- 17/2020 Council:** Larry Waldow: That Council acknowledges receipt of Division 1 Councillor's resignation.  
**CARRIED UNANIMOUSLY**
- 18/2020 Insurance:** Scott McDade: That Council accepts the Property Insurance report and authorises the same.  
**CARRIED UNANIMOUSLY**
- 19/2020 Bridges:** Jeff Nelson: That Council authorizes Administration to inquire from All-North as to costing for 500 and up plus bridges.  
**CARRIED UNANIMOUSLY**

- 20/2020 Bond:** **Scott McDade:** That the Fidelity Bond as presented to council be accepted. Bond coverage is for one hundred thousand dollars (\$100,000.00) and expires January 1, 2021. Bonding is provided through SARM and coverage is provided for all office employees.  
**CARRIED UNANIMOUSLY**
- 21/2020 Bond:** **Scott McDade:** That the Administrator's bond is to be the limit set for the amount of collections held in the R.M. office before daily deposits is required- namely a limit of one hundred thousand dollars (\$100,000.00) as per clause 111(i) of the *Municipalities Act*.  
**CARRIED UNANIMOUSLY**
- 22/2020 Tip Grant:** **Jeff Nelson:** That the lotteries grant allotment 2021 is to be allocated 100% to the Town of Imperial.  
**CARRIED UNANIMOUSLY**
- 23/2020 Minutes:** **Scott McDade:** That upon payment of a fee of \$150.00 by any voter, the Administrator shall mail to the voter, within a reasonable time after the minutes have been adopted by the council; a copy of the minutes of all subsequent council meetings held up to December 31 in that year.  
**CARRIED UNANIMOUSLY**
- 24/2020 Assess:** **Jeff Nelson:** That Assessment Field sheets be provided for \$5.00 per copy. This schedule is the same one as was adopted by the assessment authority.  
**CARRIED UNANIMOUSLY**
- 25/2020 WCB:** **Sheldon Vance:** That the Worker's Compensation Board coverage for the Reeve and Councillors for the year 2020 be set at the minimum for each individual.  
**CARRIED UNANIMOUSLY**
- 26/2020 Snow Plow:** **Larry Waldow:** That with regard to the snow plowing of roads, we will open and widen the roads. In this regard we will attempt to open roads to residences and including Primary Grid, Grid, Resort and Main Farm Access roads where required. No payment will be made by the municipality to individuals or snow plow clubs for snow clearing.  
**CARRIED UNANIMOUSLY**
- 27/2020 Meetings:** **Sheldon Vance:** That the 2020 council meetings be held on the second Monday of each month, unless otherwise provided, at the RM Office in Imperial commencing at 8:00 a.m.  
**CARRIED UNANIMOUSLY**
- 28/2020 Appt.** **Scott McDade:** That the following committees and appointments be made for the year 2020.
- |  |   |
|--|---|
| <b><u>Board of Revision:</u></b>                       | Secretary- Nicole McDade<br>Board – Kevin Field<br>Harvey McLane<br>Eugene Lucas<br>Reimbursement: \$210.00/meeting and \$0.40/km |
| <b><u>Pound Keepers:</u></b>                           | Heartland Livestock   |
| <b><u>Assessor:</u></b>                                | Administrator   |
| <b><u>Tax Collector:</u></b>                           | Administrator   |
| <b><u>Pest Control Officer:</u></b>                    | Lee Storey  |
| <b><u>Weed Control Officer:</u></b>                    | None  |
| <b><u>Auditor:</u></b>                                 | Leah Herback, CPA   |
| <b><u>Palliser Regional Library:</u></b>               | Vacant  |
| <b><u>Imperial Community Well:</u></b>                 | Kevin Rae   |
| <b><u>Regional Economic Development Committee:</u></b> | Council as a whole  |
| <b><u>Mooney Well:</u></b>                             | Larry Waldow  |

Stalwart Well:  
Engineers:

Trevor Lewis  
Wood Infrastructure

**CARRIED UNANIMOUSLY**

- 29/2020 Mileage:** Sheldon Vance: That in 2020 all municipal employees be paid \$0.64 per mile (\$0.40/km) travelled while on municipal business. **CARRIED UNANIMOUSLY**
- 30/2020 Mileage:** Larry Waldow: That in 2020 mileage allowance for the Councillors and/or Reeve for mileage travelled while on municipal business is set at \$0.64 per mile (\$0.40/km). **CARRIED UNANIMOUSLY**
- 31/2020 Stal. Hall:** Sheldon Vance: That the council hereby approves the Stalwart Community Hall as available for public use at the user's own risk. **CARRIED UNANIMOUSLY**
- 32/2020 Signs:** Scott McDade: That the road crews continue to do sign maintenance. **CARRIED UNANIMOUSLY**
- 33/2020 Pest Offic.:** Jeff Nelson: That compensation for the Pest Control Officer appointed by the municipality be set at \$11.00 per site and \$0.64/mile (\$0.50/km) for 2020. **CARRIED UNANIMOUSLY**
- 34/2020 Cemeteries:** Sheldon Vance: That the R.M. of Big Arm will pay the Town of Imperial \$200.00, The Village of Liberty \$200.00 and Wolfton Cemetery \$200.00 cemetery Grants in 2020. **CARRIED UNANIMOUSLY**
- 35/2020 SARM:** Sheldon Vance: That we continue our participation in the SARM Disability Benefit Plan to provide coverage for the Administrator and municipal employees and pay the required premium. **CARRIED UNANIMOUSLY**
- 36/2020 SARM:** Scott McDade: That we continue to be a member of the Saskatchewan Association of Rural Municipalities and that we pay our membership fee. **CARRIED UNANIMOUSLY**
- 37/2020 Cultivation:** Jeff Nelson: That no cultivation or spraying be permitted on Primary Grid road allowances and no closer than one metre from the toe of the side slope on all other road allowances. **CARRIED UNANIMOUSLY**
- 38/2020 Stalwart:** Sheldon Vance: That we pay for snow plowing of the streets of Stalwart when duly authorized by the Reeve, Councillor for Division #3 or Administrator under direction of policy resolution 117/07. **CARRIED UNANIMOUSLY**
- 39/2020 Hours:** Larry Waldow: That the office hours for 2020 shall consist of 7 hours per day: Monday to Friday 9:00 a.m. to 4:00 p.m. **CARRIED UNANIMOUSLY**
- 40/2020 Permits:** Sheldon Vance: That RM 251 will not issue overweight permits in the current year. **CARRIED UNANIMOUSLY**
- 41/2020 Polls:** Scott McDade: That the Polling Stations and officials for 2020 elections be as follows:  
 Returning Office: Yvonne Goodsman  
 Nomination Officers: Yvonne Goodsman and Nicole McDade  
Polling Place: Deputy Returning Officer:  
 Division 1&2 R.M. of Big Arm Office, Imperial, SK, Nicole McDade  
 Division 3&4 R.M. of Big Arm Office, Imperial, SK, Nicole McDade  
 Division 5&6 R.M. of Big Arm Office, Imperial, SK, Nicole McDade

Remuneration is \$200.00 per day for election officials or wages as established for Municipal employees who are acting as election officials. Election, if required, from 9:00 a.m. to 8:00

p.m. CST and that notice of call for nominations is to be advertised in One issue of the Watrous Manitou. **CARRIED UNANIMOUSLY**

- 42/2020 Meeting:** **Sheldon Vance:** That there is no further discussion for the first meeting of the year that business be terminated and the regular meeting for January 2020 be resumed. **CARRIED UNANIMOUSLY**
- 43/2020 Permit:** **Scott McDade:** That Council acknowledges receipt of the Development Permit Application for SW 14-27-24 W2 and approves the same. **CARRIED UNANIMOUSLY**
- 44/2020 Bylaw:** **Jeff Nelson:** That Bylaw No. 01/2020 being a bylaw to license the excavation of gravel from gravel pits be read a 1<sup>st</sup> time at this meeting. **CARRIED UNANIMOUSLY**
- 45/2019 Bylaw:** **Larry Waldow:** That Bylaw No. 01/2020 being a bylaw to license the excavation of gravel from gravel pits be read a 2<sup>nd</sup> time at this meeting. **CARRIED UNANIMOUSLY**
- 46/2020 Bylaw:** **Sheldon Vance:** That Bylaw No. 01/2020 being a bylaw to license the excavation of gravel from gravel pits be given a 3<sup>rd</sup> reading at this meeting. **CARRIED UNANIMOUSLY**
- 47/2019 Bylaw:** **Scott McDade:** That Bylaw No. 01/2020 being a bylaw to license the excavation of gravel from gravel pits be read a 3<sup>rd</sup> time and adopted. **CARRIED UNANIMOUSLY**
- 48/2020 SARM:** **Jeff Nelson:** That discussion be deferred until February 2020 on the upcoming SARM Convention. **CARRIED UNANIMOUSLY**
- 49/2020 Adjourn:** **Larry Waldow:** That the meeting be adjourned at 12:45 p.m. and the next meeting of council is scheduled for Monday, February 10, 2020 at 9:00 a.m., to be held in the council chambers in the R.M. of Big Arm, No. 251 office. 54 Prince Street, Imperial, Saskatchewan. **CARRIED UNANIMOUSLY**

*Sheldon Vance*  
Reeve

*Gvonne (Bonny) Goodsmen*  
Administrator